Constitute 3-5 Teams (each team having 5-8 members) for each Saanjh Kendra representing people of all strata, age-group and gender.

Choose a Team Leader for each Team with consensus.

Distribute Questionnaire to each Team Member.

Discuss Questionnaire and clarify each question.

Score each question based on your observation.

Team Leader will take few Photographs relevant to their visit.

Team Leader will check all the questionnaires of its Team and ensure their completeness.

The Team Leader will prepare a Narrative based on the Observation and Opinion of the Team Members.

The Team Leader will also ensure online filling of all the filled Questionnaires on website: www.idcindia.org/skvw.

Physical copies of completely filled Questionnaires along with Narrative Report and Photographs are to be submitted to In-charge Saanjh Kendra in an envelope.

In-charge Saanjh Kendra will be responsible to send all the Questionnaires in a sealed envelope to IDC, Chandigarh.

For any queries, call 0172-2625941, (9:00 AM to 5:00 PM Mon-Fri)